

Checklist intl. Ph.D. Students Enrolment

The following documents have to be shown at the Student Service Center ("Studentensekretariat") for getting your student ID:

- Letter of Admission as a Ph.D. Student from your mentoring Professor
- Application form for admission as a PhD-Student
- Proof of health insurance
- ID/ Passport or Residence Permit/Visa
- Receipt of semester fee payment (152,- Euro)
- Authenticated copies of your university certificates (BA and MA certificates with Transcript of Records and obtained credits)

Rostock University bank account details:

Commerzbank

IBAN: DE59 1304 0000 0107 3733 00

BIC: COBADEFFXXX

Reference: Semester (ex: Winter Semester 2014/2015), Surname, Purname,
Date of birth

Student Service Center

Address: Parkstraße 6, 18057 Rostock (*near Tram-Station "Parkstraße"*)

Email: studierendensekretariat@uni-rostock.de

Phone: 0381/498-1230

Opening hours:

Tuesday/Thursday and Friday: 9-12 a.m.

Tuesday/Thursday: 9-12 a.m. and 2-5 p.m.