

## Checklist Ph.D. Students Enrolment

*The following documents have to be shown at the Student Service Center (“Studentensekretariat”) for getting your student ID:*

- Letter of Admission as a Ph.D. Student
- Proof of health insurance
- ID/Passport (EU-citizens) and Residence Permit/Visa (only non-EU-citizens)
- Receipt of semester fee payment (Winter Semester 2012/2013 - **127 Euro**)  
(payment of semester fee after arrival in Rostock)

### **Rostock University bank account details:**

Account number: 1073733  
BLZ (Bank code): 130 400 00  
Commerzbank

Purpose: Wintersemester 2012/13+Name+Matrikelnummer (if already exists)

### **Studentensekretariat/ Student Service Center**

Address: Parkstraße 6, 18057 Rostock (*near S-Bahn-Station “Parkstraße”*)  
Email: [studentensekretariat@uni-rostock.de](mailto:studentensekretariat@uni-rostock.de)  
Phone: 0381/498-1230

Opening hours:  
Tuesday/Thursday: 9 – 12 a.m. and 2 – 5 p.m.  
Friday: 9 – 12 a.m.